



Chronic Disease Management Network (cdmNet) Allied Health Practitioner Guide

Chronic Disease Management Network cdmNet is a care coordination tool that is being used in TrueNTH Program. It enables the Care Team to access and contribute to the Man's health record and care plan in a collaborative manner.

Equipment and Set up

1. A computer (desktop,laptop,ipad etc)
2. Internet Connection

Need more Help?

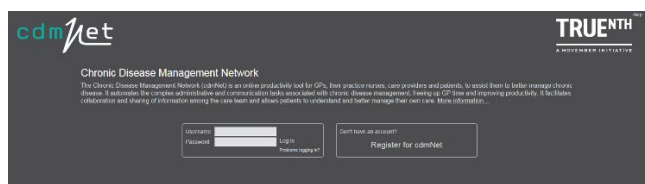
Email your questions or problems to:
support.au@truenth.org

Access cdmNet

cdmNet can be accessed via the TrueNTH navigation page
<http://www.truenth.org.au/clinical>

Click on the cdmNet tile. The cdmNet login screen will display.

Log in to the cdmNet with your username and password.



Note: the temporary password is only valid for seven days.


When you login into cdmNet for the first time you are presented with the terms and conditions of use.

Accept the Terms and condition of use.

Bookmark cdmNet in Google Chrome

Click on the Star  icon in the address bar.

Bookmark cdmNet in Internet Explorer

Click on the Favourites button  then click Add Favourites.

Summary of Tabs in cdmNet

Contacts	View Health Insurance, Patient Nominated Contacts, Primary Care Provider, Care Team information
Health Summary	View The Patients Current and Past Medical History, Medications, Adverse Reactions when recorded in the GP Clinical desktop system.
Measurements	View and Add Measurements, Observations, Test Results, Lipids
Planning	Create, Update the Care Plan(Only displays after a Care Plan has been created)
Care Team	View and Add Care Teams who will contribute to the Care of the Participant.(Only displays after a Care Plan has been created)
Documents	View and upload Documents
Assessments	Create and upload tools/scales that identify the specific needs of a person
Reports	Access Reports
Progress Notes	View and Add Progress Notes
Education	Access Education links

Access a Patient Health Record

1. Click on the Patient Record in the Patient List.(1)

Name	Date of Birth	Referring GP	Status	Care Plan	Last Care Plan	Next Review	Progress	Actions
Mr Jason Allen	21-May-1977	Mr Alan Asp			27-Nov-2014	15-Mar-2015	True NTH	Leave Care Team Hide Patient
Mr True Blue	10-Nov-1977	Dr Adam Whiteley	GPMP Review overdue		3-Nov-2014	4-Nov-2014	True NTH	Hide Patient
Mr Jonathon James test	2-Sep-1932	Dr Adam Whiteley	GPMP Review awaiting your approval		31-Oct-2014	18-Nov-2014	True NTH	Hide Patient
Mr Scott James	3-Feb-1967	Dr Adam Whiteley	TCA awaiting care team agreement		15-Dec-2014	15-Jun-2015	True NTH	Hide Patient
Mr Simon Jakes	7-Oct-1963	Dr Adam Whiteley	GPMP awaiting your approval			3-May-2015	True NTH	Hide Patient
Mr Ivan King	5-Jun-1964	Dr Adam Whiteley	GPMP awaiting your approval			26-May-2015	True NTH	Hide Patient
Mr Ross Lusk	28-Oct-1965	Dr Adam Whiteley	GPMP Review overdue		14-Nov-2014	1-Dec-2014	True NTH	Hide Patient
Mr David R. Nightest	14-Nov-1956	Dr Adam Whiteley			13-Nov-2014	7-Apr-2015	True NTH	Hide Patient
Mr Brad z Pitt	23-Jan-1959	Dr Adam Whiteley	GPMP awaiting your approval			29-Apr-2015	True NTH	Hide Patient
Mr dave rava	25-Dec-1998	Dr Adam Whiteley					True NTH	Hide Patient
Mr Homer Simpson	26-Jan-1955	Dr Adam Whiteley			27-Nov-2014	27-May-2015	True NTH	Hide Patient
Mr Billy Test	12-Mar-1942	Dr Adam Whiteley	Care plan awaiting your approval			13-May-2015	True NTH	Hide Patient
Mr Brian Test	12-Jul-1943	Dr Adam Whiteley	Care plan awaiting your approval			13-Nov-2015	True NTH	Hide Patient
Mr Brian Test	14-Nov-1945	Dr Adam Whiteley			12-Nov-2014	1-Mar-2015	True NTH	Hide Patient
Dr Chris Test	12-Feb-1949	Dr Adam Whiteley			12-Nov-2014	12-Nov-2015	True NTH	Hide Patient

2. The Patient Health Record shall open.



Contacts | Health Summary | Measurements | Planning | Care Team | Documents | Assessments | Reports | Progress Notes | Education

Patient Details

Name: Mr Rob Love
 Medicare Number: None Recorded
 IHI: None Recorded # Edit
 cmr/et Number: 1692152748 Show cmr/et Card
 Date of Birth: 28-Oct-1963
 Gender: Male
 Indigenous Status: Non-Indigenous # Edit
 cmr/et Status: Active # Edit
 Marital Status: Unknown
 Preferred Contact Method: Email
 Notifications Enabled: Yes (Notifications will be sent by Email)
 Primary Address: 233 Punt Road, Richmond, Victoria, 3131
 Contacts: Work: lis.skubis@november.com
 Home: 0428 563 834

Health Insurance Details Edit

Type: Unknown

CALD Information Edit

Country of Birth: Araba
 Date of Arrival: Unknown
 Language: English

4. Set the Filter titled Select the tasks Assigned to Patient.

1692152748 - Viewing your agreement

Tasks | Health Summary | Measurements | Planning | Care Team | Documents | Assessments | Reports | Progress Notes | Education

Filter: Select the tasks assigned to patient

Goal	Task	Responsibility	How Often	Last	Next	Comments
Reduce chronic health	Exercise risk register	Patient	Every year	Upcoming	Upcoming	
General						
Goal: Clear understanding of treatment options	Use Decision Support and	Patients	Every year		Due Apr 2015	
Task: Patient understands the benefits and consequences of different options						
Medical review: Effects of prostate cancer and its treatment	Use Decision Support and	Patients	Every 3 months		Due Apr 2015	
Task: Patient understands the benefits and consequences of different options	Complete Exercise Cancer Index (ECI-CR) form	Patients	Every 3 months		Due Apr 2015	
Lifestyle						
Medical history: diet	Follow a healthy diet	Patients	Every year		Upcoming	
Task: Patient maintains healthy diet						
Medical history: lifestyle	Complete lifestyle checklist questionnaire	Patients	Every year		Due Apr 2015	
Task: Patient completes lifestyle questionnaire						
Medical history: weight	Monitor weight and	Patients	Upcoming		Upcoming	
Task: Patient monitors weight						
Medical history: weight	Monitor weight and	Patients	Upcoming		Upcoming	
Task: Patient monitors weight						

Accept Team Care Arrangement

1. From the Patient list. Open the Patient Record from the Patient list. The status of the record will be set to TCA waiting your agreement.
2. Navigate to the Planning Tab
3. View tasks allocated to you.
4. Click on the Accept TCA button. (3)

View the Care Plan: Prostate Cancer - Standard

Created by: Dr Phillip Movember
 Version: 1692152748
 Next review: 28 Sep 2015

24 Nov 2014 - Approved on 24 Nov 2014
 TCA TCA Pending your agreement

Tasks assigned to you

Main Objective

Goal	Task	Responsibility	How Often	Last	Next	Comments
Reduce chronic health	Exercise risk register	Patient	Every year	Upcoming	Upcoming	
Task: Monitor your agreement						

Add an Appointment

From the Care Plan, Click on the Next due date for the task you wish to Add an Appointment for. (6)

Show tasks assigned to you

Goal	Task	Responsibility	How Often	Last	Next	Comments
Medical history: diet	Follow a healthy diet	Patients	Every year		Upcoming	
Task: Patient maintains healthy diet	Complete lifestyle checklist questionnaire	Patients	Every year		Due Apr 2015	
Medical history: diet	Follow a healthy diet	Patients	Upcoming		Upcoming	
Task: Patient maintains healthy diet	Monitor weight and	Patients	Upcoming		Upcoming	
Task: Patient monitors weight	Monitor weight and	Patients	Upcoming		Upcoming	

The record Appointment form will display.

Record Appointment

Indicates a required field

Tasks: Maintain physical activity: Education and review **Due Apr 2015**

Provider: Mr Phillip Movember (Exercise Physiologist)

Organisation: Exercise Mov

Patient: Fred J Testing

Date: 13-Apr-2015 12:00 AM

Progress: Attended

Notes:

Cancel **Record Appointment**

Leave Team Care Arrangement

1. Locate the Patient on the Patient List.
2. Select the action Remove from Care Team. (4)

Patients

View all patients involved in the care of the following patients

Filter: All patients | when you last seen assigned

Name	DOB	GP	TCA waiting your agreement	Last Care Plan	Next Review	Progress	Actions
Mr Phillip Movember	28 Oct 1963	Dr Phillip Movember	TCA waiting your agreement	24 Nov 2014	28 Sep 2015	Task N/A	Remove from Care Team
Mr Adam White	22 Jan 1969	Dr Phillip Movember	TCA waiting your agreement	11 May 2015	11 Apr 2016	Task N/A	Remove from Care Team
Mr Adam White	4 Feb 1957	Dr Phillip Movember	Complete review overdue	22 Feb 2015	2 Apr 2015	Task N/A	Remove from Care Team
Mr Adam White	24 Feb 1959	Dr Phillip Movember	TCA waiting your agreement approved by you on 24 Feb 2015	24 Feb 2015	24 Feb 2016	Task N/A	Remove from Care Team
Mr Adam White	16 Mar 1959	Dr Phillip Movember	TCA waiting your agreement approved by you on 16 Mar 2015	16 Mar 2015	16 Mar 2016	Task N/A	Remove from Care Team
Mr Adam White	12 Apr 1951	Dr Phillip Movember	TCA waiting your agreement approved by you on 12 Apr 2015	12 Apr 2015	12 Apr 2016	Task N/A	Remove from Care Team
Mr Adam White	24 Apr 1963	Dr Phillip Movember	TCA waiting your agreement approved by you on 24 Apr 2015	24 Apr 2015	24 Apr 2016	Task N/A	Remove from Care Team
Mr Adam White	12 May 1953	Dr Phillip Movember	TCA waiting your agreement approved by you on 12 May 2015	12 May 2015	12 May 2016	Task N/A	Remove from Care Team
Mr Adam White	4 Feb 1957	Dr Phillip Movember	TCA waiting your agreement approved by you on 4 Feb 2015	27 Feb 2015	26 Feb 2016	Task N/A	Remove from Care Team

Enter the details for the appointment and click on the record appointment button.

3. You will no longer have access to the Patient's record.

Add a Progress Note

1. Click on the **Progress notes** tab in the Navigation menu to access the Progress Notes. (8)

Monitor Patients progress against the Care Plan

1. Select the Patient record in the Patient List.
2. Open the Patient Record.
3. Click on the Planning Tab. (5)

Contacts | Health Summary | Measurements | Planning | Care Team | Documents | Assessments | Reports | Progress Notes | Education

Click here to enter note

Add Note

Show Detailed Timeline

24 November 2014 at 4:49 PM: Mr Rob Love approved the following assessment (created by Mr Rob Love on 24 November 2014 at 4:46 PM): Prostate Cancer: Clinical Screen

14 November 2014: Dr Adam White approved the GPUP

14 November 2014: Dr Adam White approved the care plan



2. Enter the note and click on the “Add Note” button.
3. The Progress Note shall be stamped with date/time and user who created the note.

Add Measurements

1. Click on the **Measurements Tab** in the Navigation menu to access the Measurements. The last five measurements shall display. (9)

Measurement	Latest	Target	Recent Measurements	Actions
Blood Pressure (mmHg)	-	< 130/80	-	History
Hip Circumference (cm)	-	-	-	History
Waist Circumference (cm)	-	-	-	History
Weight (kg)	-	± 85% of current	-	History
Height (cm)	-	-	-	History
BMI (kg/m ²)	-	-	-	History

2. Click on the “Add Measurement” Button above the relevant section in the Measurement section.
3. Enter the Measurement.
4. Click on Add Measurement Button at the bottom of the measurement dialogue box.

Monitor Results from Assessments

1. Click on the **Assessments tab** in the Navigation menu to access the Assessments Screen. (10)

Assessment	Approved By	Date Approved	MISD Item	Actions
Mammogram Screening Tool (MST)	Dr Adam Whitlaw	18-Dec-2014 10:34 AM		View Download
Prostate Cancer Distress Screen	Dr Adam Whitlaw	18-Dec-2014 10:35 AM		View Download

2. Navigate to the Completed Assessment Section.
3. Click on the Action titled “View” associated with the Assessment you wish to look at.

Access Education Material

1. Click on the **Education Tab** in the Navigation menu to access the Education Screen. (11)

Document	Description
Antihypertensive therapy factbook	Antihypertensive therapy factbook
Prostate Cancer Foundation of Australia - Advanced Diagnosis	Understanding advanced prostate cancer
Prostate Cancer Foundation of Australia - Advanced Side Effects	Managing treatment side effects of advanced prostate cancer
Prostate Cancer Foundation of Australia - Advanced Treatment	Treating advanced prostate cancer
Prostate Cancer Foundation of Australia - Advanced Wellbeing	Maximising wellbeing with advanced prostate cancer

2. Click on the Document title.
3. A pop up window shall display with the Document selected.
4. To close the document window and return to cdmNet click on the cross in the top right hand corner of the window.

Upload a Document

1. Click on the **Document Tab** in the Navigation menu to access the Documents screen. (12)

File	Description	Uploaded By	Upload Date	Actions
There are no uploaded documents.				

2. Click on the Upload document button at the top right hand-side of the screen. (13)



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Upload Document

Precedence Health Care provides this document upload service for sharing of important information among the care team and with the patient. It is not intended to be a substitute for storage of documents and Precedence Health Care does not guarantee that any uploaded documents will be permanently retained.

● indicates a required field

● File to upload: No file chosen

Description:

3. Click on the Browse button to find the document you wish to upload.
4. Click on Open button.
5. Enter a description for the document.
6. Click on the Upload button.

Logout of cdmNet

1. Click on the Logout option on the menu at the top right handside of the screen. (14)

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Patients | Reports | Surveys | Resources | Preferences | Help |